



# SUNWAY INTERNATIONAL HOLDINGS LIMITED

## 新威國際控股有限公司\*

*(a company incorporated in Bermuda with limited liability)*  
*(Stock code: 58)*

---

### SHAREHOLDERS COMMUNICATION POLICY

---

#### 1. PURPOSE

This Policy sets out the general policy and measures adopted by Sunway International Holdings Limited (the “**Company**”) in the communication with its shareholders, both individual and institutional (collectively, the “**Shareholders**”), and, in appropriate circumstances, the potential investors of the Company generally, with the objective that all of them are provided with ready, equal and timely information about the Company (including its financial performance, strategic goals and plans, major business developments, corporate governance and other material information), to enable the Shareholders and the potential investors to make an informed decision on their investments in the shares and other securities of the Company, and to actively participate in the activities organised by the Company for them.

#### 2. GENERAL POLICY

- 2.1 The Board shall maintain its communication with the Shareholders and the potential investors as an on-going process, and shall regularly review this Policy to ensure its effectiveness.
- 2.2 The Company communicates with the Shareholders and the potential investors through various channels, including financial reports (annual and interim reports), annual general meetings and special general meetings, announcements and circulars.
- 2.3 Information published by the Company pursuant to the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) will be made available on the website of the Stock Exchange and the Company to enable the Shareholders and the potential investors to have better understanding of the Company and its latest development.
- 2.4 The Company shall ensure effective and timely dissemination of information to the Shareholders and the potential investors at all times. Any question regarding this Policy shall be directed to the Company Secretary.

### **3. COMMUNICATION CHANNEL**

#### **Shareholders' Meetings**

- 3.1 The Company uses the general meetings (including annual general meetings and special general meetings) as a principal communication channel with the Shareholders.
- 3.2 Appropriate arrangements for the general meetings shall be in place to encourage the Shareholders' participation.
- 3.3 The Company will monitor and review regularly the process of its general meeting and, where necessary, make appropriate changes to ensure that Shareholders' needs are best served.
- 3.4 Board members, in particular, either the chairman of Board committees or their delegates, appropriate management executives and external auditors will attend annual general meetings to answer the Shareholders' questions.
- 3.5 The Shareholders are encouraged to participate in the Company's general meetings in person or where they are unable to attend the meetings, to appoint proxies to attend and vote at the meetings for and on their behalf.
- 3.6 The Shareholders are also encouraged to attend the shareholders' activities organised by the Company, where the latest information about the Company will be communicated.

#### **Corporate Communication**

- 3.7 Any document issued or to be issued by the Company for the information or action of holders of any of its securities, including, but not limited to, announcements, annual reports, interim reports, circulars and proxy forms, shall be provided to the Shareholders in both English and Chinese versions to facilitate Shareholders' understanding. In the event of discrepancies between English and Chinese versions, the English version shall prevail.

#### **Shareholders' enquiries**

- 3.8 The Shareholders should direct their questions about their shareholdings to the Company's Hong Kong branch share registrar, Tricor Tengis Limited, the contact details of which are set out as follows:

Address: Level 22, Hopewell Centre, 183 Queen's Road East, Hong Kong  
Telephone: 2980-1333  
Facsimile: 2810-8185

- 3.9 The Shareholders and investment community may at any time make requests for the Company's information to the extent such information is publicly available and make enquiries to the Company in the attention of the Company Secretary by post to the head office of the Company in Unit 1902, Cheung Kong Center, 2 Queen's Road Central, Central, Hong Kong.

#### **4. SHAREHOLDER PRIVACY**

The Company recognises the importance of the Shareholders' privacy and will not disclose the Shareholders' information without their consent, unless required by law to do so.

Revised and adopted by the board on 25 April 2016

*\*For identification purpose only*